



TOP IT OFF BOTTLING

CUSTOM BLENDING & BOTTLING

Label/Capsule Only Specifications Work Order

Customer:	Contact:	Title:
Billing Address:	Phone:	Fax:
City, State, Zip:	Billing E-mail:	
Prod. Contact:	Prod. Cell:	
Prod. Email: t	Req. Labeling Date:	

WINE INFORMATION

Brand:	Cases Shipping Via:
Varietal or Name:	Bottle Style: <input type="checkbox"/> Burg <input type="checkbox"/> Claret <input type="checkbox"/> Tapered Claret
Vintage Date:	Cartons Currently: <input type="checkbox"/> Sealed <input type="checkbox"/> Unsealed
Alcohol % (stated on label):	COLA Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes please forward)
Appellation:	Bottling Location Bond Number:
Estimated Cases:	<i>This is where the wine was actually put into the bottle.</i>
Original Bottling Date:	Service: <input type="checkbox"/> Label Only <input type="checkbox"/> Label & Capsule
Vol: <input type="checkbox"/> 750ml <input type="checkbox"/> 375ml <input type="checkbox"/> 1.5L <input type="checkbox"/> 500ml	Wine Product Code:

CAPSULES	LABELS & LASER
Capsule: <input type="checkbox"/> Poly <input type="checkbox"/> Tin <input type="checkbox"/> Shrink <input type="checkbox"/> None	Front Label Placement (from bottom):
Capsule Supplier:	Back Label Placement (from bottom):
Branded Capsule: <input type="checkbox"/> Yes <input type="checkbox"/> No	Label Supplier:
Capsule Color:	<i>Label Unwind #3, off right, 14" Max OD</i>
Capsule Size:	Roll Setup: <input type="checkbox"/> Front/Back Same <input type="checkbox"/> Separate
Other Capsule Info:	Other Label Info:
CASE	PALLET
Cases packed as: <input type="checkbox"/> 6 pack <input type="checkbox"/> 12 pack	Cases per Pallet: <input type="checkbox"/> 44 <input type="checkbox"/> 56 <input type="checkbox"/> Other
Case Sealing <input type="checkbox"/> Tape <input type="checkbox"/> None	Cases on pallet: <input type="checkbox"/> Neck up <input type="checkbox"/> Neck down
Bottle Label on Case: <input type="checkbox"/> Front <input type="checkbox"/> Back <input type="checkbox"/> No	Standard Pallet Tag*: <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Additional charges apply for additional case label.</i>	<i>*See standard case label and pallet tag examples</i>
Standard Case Label*: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ships: <input type="checkbox"/> Bond to Bond <input type="checkbox"/> Tax Paid <input type="checkbox"/> Export
<i>*See standard case label and pallet tag examples</i>	<i>Tax Paid or Export must be on Pallet Tag</i>

OTHER INFORMATION

Please schedule all shipments of shiners, dry goods and finished case goods with the shipping and receiving coordinator at 707-252-3330.